

The *Child Protection Act 1999*, section 82(1) (f), allows for a child to be placed in the care of another entity (other than an approved carer or licensed care service), **only** when that entity is the most appropriate for meeting the child's particular protection and care needs.

CHILD SAFETY OFFICER DETAILS

A Child Safety officer is required to complete an 82(1)(f) assessment.

This could be a CSSC or PSU CSO, senior team leader, senior practitioner or an Investment and Commissioning/Procurement contract manager, as determined by regional processes.

If required a secondary assessor may assist in an 82(1)(f) assessment.

CHILD DETAILS

Provide the details for the child or young person requiring the care arrangement.

ORGANISATION INFORMATION

Provide information about the organisation and details of the organisation's staff participating in the assessment.

Where a licenced organisation has obtained a new premises and this premises has not yet been added to their licence (LCS4a not yet completed) an 82(1)f assessment will be required.

HSQF and NDIS links have been provided within the assessment document to assist in the determination of who the organisation is regulated by.

The NGOIS number provides full details about an organisation's current HSQF licensing details, this includes full details about the organisation's 'demonstration methods', history and outcomes and their current Certification status or if they fall under the *self-assessable* or *Other Accreditation* category. The NGOIS number can be obtained by contacting your local Contract management team.

Should the organisation be located in another state, ensure you refer to the [Working with Children Checks and Police Checks](#) link to familiarise yourself with that states Working with Children Checks and/or Police requirements. The interstate assessment can be completed by phone or skype if required.

PREMISES DETAILS

Provide information on the specific premises that is being subject to an 82(1)(f) assessment.

Where other children, young people or adults are currently residing in the residence please provide all relevant information in the 'additional information' section for consideration by the CSSC manager.

Adults that are accessing a service from a community-based service such as a *community respite centre (disability)* are not required to have a current blue card.

PREMISES INSPECTION ASSESSMENT	
<i>Specific information for this section has been taken from the Inspection Tool – Nonfamily based care services (6 monthly inspection)</i>	
Requirement	Guidance
<p>1 Is the building and physical care environment safe and free from hazards? <i>(including any outdoor areas)</i></p>	<p>The assessor will conduct an inspection of rooms, living spaces and external areas and note any issues that could pose a safety risk to the child, considering their age and specific care needs in the environment.</p> <p>The following is not an exclusive checklist, but rather some examples of considerations that may be made during the inspection:</p> <ul style="list-style-type: none"> → Whether sharp/broken items are present? → Do glass areas appear safe? → Are heating and cooling units (e.g. fans and hot water systems) secured and guarded to prevent injury through contact with hot surfaces, moving parts or flames? → Are their appropriate safety devices to minimize the risk of electrical shocks resulting from electrical wiring (e.g. safety switch)? → Do any pets appear safe and free from disease? → Is smoking prohibited within the care environment? → Is there any evidence that prohibited practices such as mechanical restraint, aversive strategies or confinement have been used in the care environment (<i>refer to Policy 604 Positive Behaviour Support</i>)? → Do bedrooms allow easy exit of children/young people and allow easy access to any child/young person? → Do bedrooms have unrestricted access to common rooms? → Smoke detectors
<p>2 Is the living environment appropriately secure? <i>(check windows, doors and other points of entry, check locks do not prevent emergency exit and are not used as a restrictive practice).</i></p>	<p>The assessor should check all points of entry to the property/premises to ensure:</p> <ul style="list-style-type: none"> • safety from intruders and that they allow appropriate exit for children, young people and staff in case of emergency. <p>Ensure locks have not been used as a prohibited practice (confinement) within the care environment (<i>refer to Policy 604: Positive Behaviour Support</i>).</p>
<p>3 Is the living environment clean and hygienic?</p>	<p>Consider the following when assessing whether the environment appears clean and hygienic:</p> <ul style="list-style-type: none"> → Is the care environment clean and hygienic, free from garbage and generally tidy both inside and outside? → Is garbage stored in covered bins/container? → Are food preparation and storage areas safe and hygienic? → Are furnishing, equipment and appliances clean? → Is the care environment free of pests? → Are there appropriate laundry facilities provided within the care environment? → Are products and equipment for cleaning facilities present within the care environment? → Are mattresses and bed clothing clean?

<p>4 Will the care environment appropriately cater for the physical needs of the child or young person? <i>(e.g. healthy food present in fridge/cupboards, clothing provided)</i></p>	<p>The following is not an exclusive checklist, but rather some examples of considerations that may be made when assessing this inspection item:</p> <ul style="list-style-type: none"> → Does the environment appear to appropriately cater for the nutritional needs of the child? → Do any children/young people present at the time of inspection appear to be adequately clothed? → Is there adequate lighting in the care environment (natural and artificial) to provide good visibility and comfort? → Is the care environment adequately ventilated? → Is the care environment adequately sized for the number of persons within it? → Does each child/young person have individual bed linen/blankets which are appropriate to the climate?
<p>5 Is the physical space arranged to provide adequate privacy for child or young person? <i>(e.g. sleeping, toilet, bathing facilities)?</i></p>	<p>Consider the following when assessing this inspection item:</p> <ul style="list-style-type: none"> → Do toileting and bathing facilities provide adequate privacy for children and young people? → Do children and young people have their own rooms as appropriate? → Confirm the child will not share bedrooms with staff or any other adult?
<p>6 Are sleeping arrangements appropriate for the child or young person? <i>(consider number of beds/bedrooms, age gender)</i></p>	<p>Consider the following when assessing this inspection item:</p> <ul style="list-style-type: none"> → Are there an adequate number of bedrooms and beds for the children/young people placed? → Do beds/bedrooms appear to be of adequate size for children/young people placed? → Do sleeping arrangements appear appropriate to the children/young people's age and gender?
<p>7 Does the care environment reflect that appropriate recreational opportunities will be for child or young person?</p>	<p>Consider the following when assessing this inspection item:</p> <ul style="list-style-type: none"> → Does the environment have age appropriate activities for child or young person?
<p>8 Does the property contain a first aid kit?</p>	<p>View first aid kits and secure means of storage available on the premises. Items within the first aid kit should not be expired.</p>
<p>9 Has the care service provided a secure means for storage of poisons, cleaners, sharp objects, toxic substances, flammable items and other hazardous items?</p>	
<p>10 Has the care service provided a secure means of storage and access to medications?</p>	

<p>11 Has the care service provided a secure means for the storage of service and staff vehicle keys and processes to comply with the requirements outlined in the Motor Vehicle Safety guidelines?</p>	<p>Refer to the Motor Vehicle Safety Guidelines for Child Protection Placement Services - Secure Storage and Carriage of Vehicle Keys for guidance around the secure means and storage of vehicle keys Agencies can access a copy of the guideline from the department's website via the above link.</p> <p>For Secure Storage of keys not in use please refer to the above document -> Secure Storage.</p> <p>For Secure Carriage of keys in use refer to the above document -> Secure Carriage</p>
<p>12 Are the utilities and general amenities within the premises working/available?</p> <ul style="list-style-type: none"> ▪ Hot water ▪ Bath/shower/wash basin ▪ Toilet ▪ Kitchen facilities ▪ Fan/air-conditioning/lights ▪ Television 	<p>Check that items are available and working as appropriate within the care environment?</p>

FIRE SAFETY <i>Information taken from the Household safety study</i>	
Requirements	Guidance
1 Can the organisation confirm that the smoke alarm requirements are met?	Smoke alarms are installed and working and not more than 10 years old
2 Is a Fire Blanket available	Smoke alarms are fitted. The minimum recommendation is a nine-volt battery powered smoke alarm (battery requires replacement annually). Smoke alarms, as a legal minimum requirement, must be installed on or near the ceiling on any storey between any area containing bedrooms and the rest of the house/unit (e.g., hallways) or on a story not containing bedrooms on the most likely evacuation route from the storey. Note, from 1 January 2017, existing smoke alarms manufactured more than 10 years ago or not working must be replaced with a photoelectric type which complies with Australian Standard 3786-2014. Smoke alarms should have the date of manufacture stamped on them.
3 Are doors and windows easily accessible and opened in the event of a fire?	
4 Is a fire safety escape plan and evacuation instructions present and located in a central location?	
5 Are exit signs and fire extinguishers easily identified and accessible?	

INDOOR SAFETY <i>Information taken from the Household safety study</i>	
Requirement	Guidance
1 An electrical safety switch is installed?	An electrical safety switch is installed to prevent electric shock (compulsory in new homes build since 1 July 1992 and homes bought since 1 September 2002).
2 Hot water is stored at a minimum of 60°C?	Minimum hot water storage temperature: Hot water is heated to a minimum of 60°C to prevent growth of bacteria such as Legionella (compulsory in homes built since 1998 or in homes renovated/had hot water replacement). Instantaneous water heaters with a volume <10L are exempt as the water is heated and used immediately.
3 Hot water is delivered at a maximum of 50°C?	Maximum hot water delivery temperature: Hot water (in bathrooms as a minimum) is delivered at a maximum of 50°C (in homes built or renovated since 1990) i.e., by use of a tempering valve identified by a blue, green (best for gas systems), orange (solar systems) or black plastic cap fitted as part of the system's piping.

WATER SAFETY <i>Information taken from the Household safety study</i>	
Requirement	Guidance
1 Is the pool or spa registered on the pool safety register?	From 30 November 2015 all pools and spas need to comply with Queensland's pool safety legislation. A swimming pool is defined as an above or below ground structure principally used for swimming or bathing, including some models of portable pools and spas, i.e. those pools deeper than 30cm. The pool laws do not apply to fishponds. Refer to the following website for more information: https://www.qbcc.qld.gov.au/home-building-owners/pool-safety/registering-your-pool
2 Has the assessor verified with the service that they have reviewed the <i>Tips to make your pool safer</i> resource?	The legislation requires pool owners to ensure that their pool is fenced (with detailed requirements), that fences or barriers are well maintained and that any damage to fences or barriers is fixed immediately. Request the service to review the Tips to make your pool safer resource, to verify the current status of their compliance. They also need to provide the assessor with evidence of an exemption if one has been granted. Refer to the following website for more information: Pool safety standard Queensland Building and Construction Commission (qbcc.qld.gov.au)
3 Is a CPR sign displayed in a place where it is easily visible to anyone in or near the pool?	The legislation requires a cardiopulmonary resuscitation (CPR) sign to be displayed in or near the pool or spa.
4 For properties that have been purchased or leased within the last 2 years, or for pools built or installed in the last 2 years, have you sighted a copy of the current pool safety certificate or final inspection notice?	The legislation requires a pool safety certificate to be issued when a property owner is selling or leasing their property. Recently built pools are issued with a final inspection notice, which can be used as a pool certificate, for the period of time they are valid. These certificates are valid for 2 years for non-shared pools (houses) and 1 year for shared pools (unit complex's etc.).
5 Has the assessor identified any risks to safety associated with the pool or spa?	Note the areas of concern and how the service will address the safety issues.

WATER SAFETY SUPERVISION

This section must be completed regardless if there is a pool or spa on the property.

For questions 6-12 in the Water Safety section, the assessor will need to ensure the organisation understands and agrees to the responsibilities of their workers with regards to supervising children and young people around the property pool, spa or body of water.

ASSESSMENT OF ORGANISATION TO MEET THE STATEMENT OF STANDARDS

Only complete this section for organisations who are unlicensed and/or new to Child Safety.

RESOURCES

Provide the listed resources to new or unlicensed organisation, or as required.

ORGANISATION TRAINING – DIRECT CARE

Discuss with the organisation what training has been undertaken with their direct care staff that identifies that the organisation is able to provide care in line with the requirements of the Statement of Standards.

Training can include the organisation's own internal training requirements as well as any other additional training programs completed external to the organisation. Ensure information around training is relevant to the care and support of the child or young person and identify if the training would meet the requirements for Child Safety.

CARE ARRANGEMENT REQUIREMENTS

The information in this section will assist the CSSC manager in identifying that the care arrangement meets the requirements set out in the Child Safety Practice Manual (CSPM) and the *Child Protection Act 1999*.

Ensure information discussed with the organisation in this section incorporates the expectations of Child Safety around the responsibilities and the role of the organisation. Provide the details of the information discussed in the free text field at the end of this section.

PROPERTY PHOTOS

Provide any photos to support the assessment information in this section.

ADDITIONAL INFORMATION PROVIDED FOR ASSESSMENT

This section can include any other information that may be relevant to the 82(1)(f) assessment, such as information that can be considered 'region specific' that may not be included in the main body of the assessment.

RECOMMENDATION BY ASSESSOR

The assessor is to provide their recommendation based on the assessment information provided.

If a secondary assessor has participated in the assessment, they are able to provide their additional comments if needed.

All additional information is to be provided to support the recommendation.

CSSC MANAGER APPROVAL

This section is to be used by the approving CSSC Manager.

The CSSC Manager is to provide any comments to support their approval, if required.