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| --- |
| **Privacy Notice and Disclosure Statement:**  *The Department of Child Safety, Seniors and Disability Services (Child Safety) is collecting the personal information on this form for the purpose of assessing your suitability to be guardian of a child who may be the subject of an application for an order granting long-term guardianship to a suitable person or a permanent care order. This is authorised under the Child Protection Act 1999 and the Child Protection Regulation 2023. Personal information provided to Child Safety will be managed in accordance with the Information Privacy Act 2009.*  *The Child Protection Act 1999, the Childrens Court Rules 2016 and the Director of Child Protection Litigation Act 2016, require Child Safety to provide any relevant information to the Director of Child Protection Litigation (DCPL) in relation to child protection order applications, and the DCPL manages those applications on behalf of the state. The DCPL has a duty to disclose all documents relevant to the proceedings to each other party. Therefore, any information that you provide to Child Safety that may be relevant to current or future court proceedings, may be provided to the parties, including the parents. This may include this proposed guardian assessment form.* |

# Part A – Assessment details

|  |  |  |  |
| --- | --- | --- | --- |
| Assessor’s details | | | |
| Proposed guardian’s surname |  | Child’s surname |  |
| CSSC |  | Region |  |
| Assessor’s name |  | Role/position |  |
| External assessor’s business name and contact details, if applicable |  | | |
| Date assessment commenced |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Child’s details | | | | |
| Full name |  | Date of birth |  | |
| Aboriginal  Torres Strait Islander |  | Both Aboriginal and Torres Strait Islander  Neither Aboriginal or Torres Strait Islander | |  |
| Details of the child’s cultural and linguistic background |  | | | |
| Current child protection order |  | Expiry date |  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Proposed guardian’s details | | | | | |
| **Proposed Guardian 1** | | | | | |
| Full name |  | Date of birth |  | | |
| Aboriginal  Torres Strait Islander |  | Both Aboriginal and Torres Strait Islander  Neither Aboriginal or Torres Strait Islander | | |  |
| Details of the proposed guardian’s cultural and linguistic background |  | | | | |
| Relationship to child |  | | | | |
| Is the proposed guardian an approved foster or kinship carer? | Kin  Foster  No | Date renewal due |  | | |
| Is the child in the care of the proposed guardian? | Yes  No | Date care arrangement commenced, if applicable | |  | |
| Has the proposed guardian been granted custody of the child under the *Child Protection Act 1999*, section 61(d)(i)? | | | Yes  No | | |
| **Proposed guardian 2 (if relevant)** | | | | | |
| Full name |  | Date of birth |  | | |
| Aboriginal |  | Both Aboriginal and Torres Strait Islander | | |  |
| Torres Strait Islander |  | Neither Aboriginal or Torres Strait Islander | | |  |
| Details of the proposed guardian’s cultural and linguistic background |  | | | | |
| Relationship to child |  | | | | |
| Is the proposed guardian an approved foster or kinship carer? | Kin  Foster  No | Date renewal due |  | | |
| Is the child in the care of the proposed guardian? | Yes  No | Date care arrangement commenced, if applicable | |  | |
| Has the proposed guardian been granted custody of the child under the *Child*  *Protection Act 1999*, section 61(d)(i)? | | | Yes  No | | |

# Part B – Information informing the assessment

|  |  |  |  |
| --- | --- | --- | --- |
| Relevant documentsAttach all relevant documents to this assessment report and ensure the information contained in them has been considered when forming a recommendation about the proposed guardian’s suitability to have guardianship of the child. | | | |
| Placement agreement | Attached | Case plan | Attached |
| Child strengths and needs assessment | Attached | Review report | Attached |
| Genogram or ecomap | Attached | | |
| Provide details of other relevant documents that have been reviewed to inform the assessment and attach them to this report. For example, an NDIS plan, medical reports, social assessment reports**.** | | | |
| (name of report) | Attached | (name of report) | Attached |
| (name of report) | Attached | (name of report) | Attached |
| Views of the child | | | |
|  | | | |
| Views of the parents | | | |
|  | | | |
| Views of other significant people | | | |
|  | | | |
| Views of the proposed guardian | | | |
|  | | | |

# Part C – Assessment of the proposed guardian

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| Suitable person Record your assessment about whether the proposed guardian is a suitable person in accordance with the [Child Protection Regulation 2023](https://www.legislation.qld.gov.au/view/pdf/asmade/sl-2011-0245), [[section 18](https://www.legislation.qld.gov.au/view/pdf/asmade/sl-2023-0105)](https://www.legislation.qld.gov.au/view/html/inforce/current/sl-2023-0105#sec.18). |
|  |
| **Family connection and relational permanency**  Record your assessment of the proposed guardian’s ability and willingness to develop, maintain and support a child’s connection and relationships with their family for the remainder of their childhood. |
|  |
| **Cultural identity**  Record your assessment of the proposed guardian’s ability and willingness to preserve the child’s identity and connection to their culture of origin and uphold their right to develop, maintain and enjoy a connection to their culture.  For an Aboriginal or Torres Strait Islander child, also record the assessment of the guardian’s ability and willingness to uphold the child’s right to be supported to develop and maintain connection with family, community, culture, traditions and language. |
|  |
| **Identity and diversity**  Record your assessment of the proposed guardian’s ability and willingness to uphold a child’s right to be treated fairly and with respect, and to develop, maintain and enjoy their identity, including their sexual orientation and gender identity, now and in the future. |
|  |
| **Child’s support needs and physical permanency**  Record your assessment of the proposed guardian’s ability and willingness to provide the child with a safe and stable living environment and meet their support needs as they transition to adulthood.  Consider the proposed guardian’s demonstrated ability to meet the child’s developmental, educational, emotional, health, intellectual and physical needs for the remainder of their childhood and as they transition to adulthood. |
|  |
| **Obligations to the chief executive**  Record your assessment of the proposed guardian’s ability and willingness to meet the following obligations:   * keep the chief executive informed about where the child is living * immediately inform the chief executive if   + the child will be leaving the child will be leaving their care in the near future or   + the child has left their care and advise where the child is, if known * allow Child Safety contact with the child at least every 12 months (note: this is an obligation of a long-term guardian). |
|  |

# Part D – Recommendation

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| **Recommendation** |
| The proposed guardian is suitable to be the child’s long-term guardian  The proposed guardian is suitable to be the child’s permanent guardian  The proposed guardian is not suitable to have guardianship of the child |
| **Rationale** |
|  |
| **Response to the recommendation**  Record the child’s, parent’s and the proposed guardian’s feedback about the recommendation, if any. |
|  |

# Part E – Approval

|  |  |  |  |
| --- | --- | --- | --- |
| **Manager name** |  | | |
| **CSSC** |  | | |
| **Recommendation approved** | Yes  No | | |
| **Decision** | The proposed guardian is suitable to be the child’s long-term guardian  The proposed guardian is suitable to be the child’s permanent guardian  The proposed guardian is not suitable to have guardianship of the child | | |
| **Comments**  You may wish to comment in response to the decision-making process including feedback from the practice panel.  If a decision about the proposed guardian’s suitability is different to the recommendation, provide reasons for the decision.  Include any financial approvals (where applicable) to continue under the proposed order. | | | |
|  | | | |
| **Signature** |  | **Date** |  |