[Date]

[Name]

[Address]

[City] [Postcode]

Dear [pregnant woman’s name]

Child Safety has received information from a member of the community who is worried about the safety and wellbeing of your unborn baby. When Child Safety receives this kind of information, it has a responsibility to assess the information and decide whether and what action may be needed to ensure baby is safe after they are born. This is referred to as an investigation and assessment.

I would like to talk to you about the information Child Safety has received and give you the opportunity to participate in the assessment process. This will help me to understand whether the worries are valid and if necessary, offer you help to safely care for your baby once they are born. I have included the brochure *What to expect when child safety officers visit your home* for more information about the assessment process.

You have the right to decide whether to contact me during your pregnancy. Please be aware that if you choose not to contact me, Child Safety will contact you after your baby is born, to finalise the investigation and assessment.

If you would like to talk to me about your baby during your pregnancy you can:

* contact me directly on [insert phone number] during business hours
* ask a support service that you are working with or named in this letter to make initial contact with me on your behalf to arrange a meeting.

I recognise that pregnancy can be a challenging and stressful time, so you may not want to talk to me. If you choose not to contact me during your pregnancy, you can still access help and support from [insert name and details of local service], or another service that you would feel comfortable working with. You may wish to discuss other support options at your next ante-natal appointment.

Kind regards,

[name]

[role]

[name of CSSC]